

CHARTER ORDINANCE NO. 16

By Administration & Finance Committee

A CHARTER ORDINANCE RELATING TO THE SELECTION AND TENURE OF THE CITY CLERK, CITY TREASURER AND CITY ASSESSOR

The Common Council of the City of West Allis do ordain as follows:

PART I. The City of West Allis hereby elects, pursuant to Section 66.01 and 66.19 of the Wisconsin Statutes, not to be governed by those portions of Sections 62.09(3)(b) and (5)(b) of the Wisconsin Statutes relating to the method of selection and tenure of the City Clerk, City Treasurer and City Assessor which are in conflict with this ordinance.

PART II. Hereafter, instead of being elected, the City Clerk, City Treasurer, and City Assessor of the City of West Allis shall be appointed in accordance with Part III of this ordinance by the Common Council. The City Clerk, City Treasurer and City Assessor shall hold office for an indefinite term, subject to removal as provided by law.

PART III. Prior to appointment of the City Clerk, City Treasurer and City Assessor, the Civil Service Commission shall, upon request of the Administration & Finance Committee, promptly submit an outline of qualifications for the positions to the Committee and Common Council for review and approval. Following approval of such outline of qualifications by the Committee and Common Council, the Civil Service Commission shall secure applications from interested candidates and shall thereafter transmit to the Committee those applications which comply with the approved qualifications. The Committee shall thereafter further review such applications and shall interview, either personally or with the assistance of a panel of experts to be chosen by them, those candidates whom they believe would be eligible for appointment. Upon completion of such interviews, the candidates shall be ranked by the Committee according to total qualifications, that is, upon the basis of the applications and the oral interviews. The Committee shall recommend one of such candidates to each position for the approval by a majority vote of the Common Council. If the Committee's recommendation is rejected by the Common Council, the Committee shall recommend another candidate from those submitted to it, if there is another candidate. If there is no candidate remaining for appointment from among those submitted to it, the Committee shall request the Civil Service Commission to secure additional candidates.

PART IV. This ordinance shall not in any way affect the right of any person whose term of office has begun, but has not yet expired on the effective date of this ordinance, to complete his term of office.

PART V. Upon termination of the incumbent City Clerk's, City Treasurer's and City Assessor's term of office, the City will offer the appointed City Clerk, City Treasurer and City Assessor positions to those incumbents, subject to agreement by the City and said person of employment terms.

PART VI. All ordinances or parts of ordinances contravening the provision of this ordinance are hereby repealed.

PART VII. This is a charter ordinance and shall take effect sixty (60) days after its passage by a two-thirds vote of the members-elect of the Common Council and publication unless, within such sixty (60) days, a referendum petition shall be filed as provided by Section 66.01 of the Wisconsin Statutes, in which event this ordinance shall not take effect until submitted to a referendum and approved by a majority of electors voting thereon.

PASSED: March 21, 1995
/s/ Eldon M. Rinka, City Clerk
APPROVED: March 22, 1995
/s/ John Turck, Mayor

Published: March 30, 1995